

INITIAL LOGIN AND REQUESTING A PASSWORD

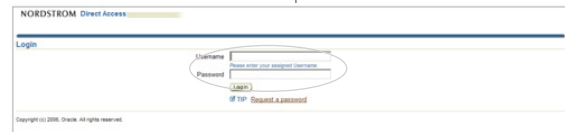
STEP 1:

From mynordstrom.com, click on *My Pay & Info*.



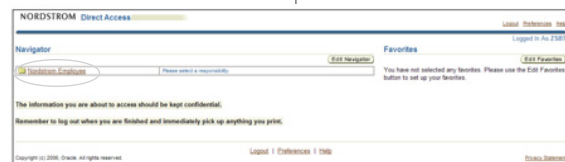
STEP 2:

Log in, using your user name and password. For detailed login instructions, click [here](#).



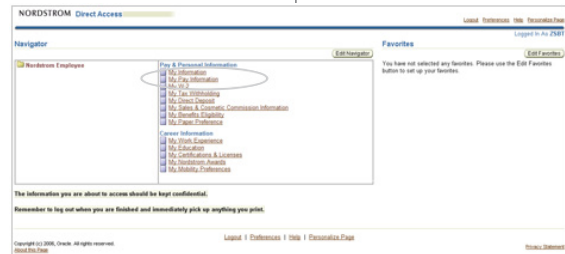
STEP 3:

Click on **Nordstrom Employee**.



STEP 4:

Click on **My Information**.

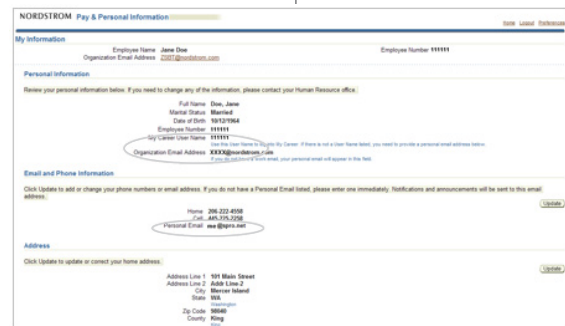


STEP 5:

Make a note of your *My Career* user name.

STEP 6:

Make a note of your personal email address. If you don't have a personal email address, use your organizational email address.



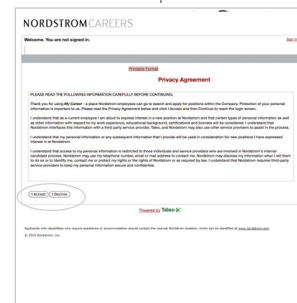
NOTE: If you don't have a personal or organizational email address, you will need to enter a personal email address in the Email and Phone Information section before you can log in to *My Career*. You will be able to access *My Career* the following day.

INITIAL LOGIN AND REQUESTING A PASSWORD

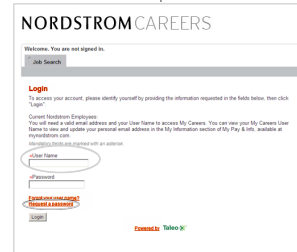
STEP 7:
Return to mynordstrom.com and click on *My Career*.



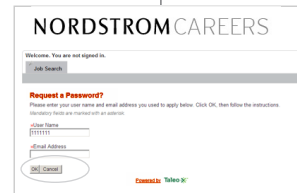
STEP 8:
Accept the Privacy Agreement and click on **Continue**.



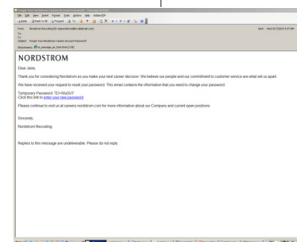
STEP 9:
Enter your user name from Step 5 and click on **Request a password**.



STEP 10:
Enter your email address from STEP 6 and click on **OK**. A temporary password will be sent to the email address you entered.



STEP 11:
Copy the password from the email and click on **Enter Your New Password**.



STEP 12:
Enter your user name and password.

